



8th March 2019

MALAYSIAN INSTITUTE OF PLANNERS
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47th ANNUAL GENERAL MEETING – SATURDAY, 30th March 2019

Notice is hereby given that the 47th Annual General Meeting of the Malaysian Institute of Planners will be held as follows:

DATE : **SATURDAY, 30th MARCH 2019**

TIME : **9.00AM**

VENUE : **VIEW MEETING ROOM, LEVEL 6
BEST WESTERN I-CITY SHAH ALAM
NO 6, PERSIARAN MULTIMEDIA, CITYPARK
I-CITY, SHAH ALAM, SELANGOR**

AGENDA

1. Address by the President.
2. To confirm the Minutes of the 46th Annual General Meeting held on 31st March 2018 at Holiday Inn Glenmarie Hotel, Shah Alam.
3. To receive and confirm Minutes of the 46th Annual General Meeting.
4. To discuss matters arising from the Minutes of Meeting.
5. To receive and consider the Annual Report 2017-2018.
6. To receive and approve the Audited Accounts for the Financial Year ended 31st December 2018.
7. To appoint the Auditors (external) for the ensuing year.
8. To pass the resolution to be adopted in the MIP's Constitution. (Refer Appendix 1)
9. The Election of Office Bearers for the new Council 2019-2021.
10. The Election of two Honorary Auditors.
11. To discuss any Other Matters for which due notice has been given.

In accordance to clause 10.1.4 of the Constitution any member desirous of moving any resolution at the Annual General Meeting shall give notice thereof in writing to Honorary Secretary not less than seven (7) days before the date of the Annual General Meeting i.e by **21st March 2019.**

Please find attached the forms for the nomination and proxy for Election of Office Bearers for year 2019-2021. Please be reminded that the forms are to be returned to the MIP's secretariat at MIP National Office, Kelana Jaya not later than **Thursday, 21st March 2019 (5:00pm)** by hand or through email to pertubuhanperancang@gmail.com or mip@mip.org.my. Members who wish to submit the nomination via email must make sure that the secretariat receives the email accordingly before the due date. The secretariat will not be responsible for any nomination that received later than the said due date.

Members may download the Annual Report containing the audited account and Minutes of the 46th Annual General Meeting from MIP website. The hardcopy of the Annual Report will be made available during the Annual General Meeting. Should you wish to obtain the hardcopy prior to the meeting, please return the attached reply slip to the Secretariat before **21st March 2019**.

Looking forward to your attendance and participation.

By order of the Council,



DATIN TPr. HJH MAZRINA DATO ABD KHALID

Honorary Secretary

Malaysian Institute of Planners

RESOLUTION 1

Proposed an amendment to clause 8.2 and 19 of the Constitution

The proposed amendments are to be read as follows:

AMENDMENT 1

Clause 8.2 The National Council shall consist of the following:-

1. The President
2. Two (2) Vice Presidents
3. The Honorary Secretary
4. The Honorary Treasurer
5. Ten (10) Ordinary Council Members
6. *The Chairman of MIP Youth Wing who is a corporate member of MIP and*
7. The Immediate Past President

AMENDMENT 2

Clause 19 **CONTINUING PROFESSIONAL DEVELOPMENT (CPD)**

Every Corporate Member *and Graduate Member of* the Pertubuhan are required to complete the Continuing Professional Development in accordance to the Rules prescribed by the Pertubuhan.

The CPD is mandatory as a requirement for the annual renewal of registration of all Corporate Members.

EXPLANATION:

1. The Council at the 18th Council Meeting held on 1st March 2019 approved the proposal by the Membership Committee's Chairman to include the Chairman of the Youth Wing as the member of the National Council. The intention of the National Council is to develop an independent Youth Wing to run its own election process. This is in line with the capacity building agenda to develop future leadership of the Pertubuhan.
2. The amendment for clause 19 is recommended with the aim to start the young planners to continuously improve their knowledge and skills in planning.



**PERTUBUHAN PERANCANG MALAYSIA
(MALAYSIAN INSTITUTE OF PLANNERS)
47th Annual General Meeting**

Nomination Form

FORM MIP-01(NF)

NOMINATION FORM

POST	NOMINEE	PROPOSER		SECONDER		Acceptance (Signature of Nominee)
		NAME	SIGNATURE	NAME	SIGNATURE	
PRESIDENT *						
VICE PRESIDENT *						
VICE PRESIDENT *						
HON. SECRETARY						
HON. TREASURER						
COUNCIL MEMBER						
COUNCIL MEMBER						
COUNCIL MEMBER						
COUNCIL MEMBER						
COUNCIL MEMBER						
COUNCIL MEMBER						
COUNCIL MEMBER						
COUNCIL MEMBER						

Note

1. The President and Vice Presidents shall be elected from among Corporate Members who must have served previously as Council Member for at least 1 (one) term prior to the election.
2. This Nomination Form with the names of the nominees against the posts to which the nominees have been nominated and signed by the nominees, proposers and seconder who shall be Corporate/Fellow members, must reach the Hon. Secretary in sealed envelope by 5pm 21st March 2019 (Thursday) Thank You.

FORM OF PROXY

8th March 2019

**PERTUBUHAN PERANCANG MALAYSIA
(MALAYSIAN INSTITUTE OF PLANNERS)
47th ANNUAL GENERAL MEETING
Form of Proxy**

I, _____ (in BLOCK letters).
Membership No. _____ / _____ being a Corporate/Fellow Member of the Malaysian
Institute of Planners, hereby appoint _____ (Name),
MIP Corporate/Fellow Membership No. _____ / _____, as my proxy to attend and on
a poll, to vote on my behalf at the 47th Annual General Meeting of the Institute to be held
on the 30th March 2019 at 9.00am or at any adjournment thereof.

Signed this _____ day of _____ 2019

.....
Signature of Assignor

Notes:

1. Proxy Voting is only permitted in respect of election of the National Council of MIP.
2. The complete proxy form shall be submitted to the Secretariat of MIP on the day of the AGM.
3. A proxy vote shall be on a form prescribed by the Council and shall bear the signature of the assignor and shall be limited one to each member and shall not be transferable.